

Date of Meeting	December 14, 2021 Tuesday	Time	14:00-15:00
Minutes prepared by:	Tetsuya Itano	Location:	Room 313, Okayama Convention Center, Japan and On Line.

Attendees

WPMC SC Members:

Co-chairs

Professor Ramjee Prasad, Aarhus University, Denmark
 Dr. Shingo Ohmori, Vice President at YRP, Japan
 Professor Hiroshi HARADA, Kyoto University, Japan

Members

Professor Fumiyuki Adachi, Tohoku University, Japan
 Professor Ryuji Kohno, Vice President at YRP, Yokohama National University, Japan
 Professor Fredric Harris, University of California San Diego, USA
 Dr. Anand Raghawa Prasad, wenovar, Japan
 Dr. Uma S. Jha, Fred Harris, USA
 Dr. Morio Toyoshima, NICT, Japan (Publication Chair, WPMC2021)

Observer:

Dr. Yasushi Yamao, Chair, IEEE VTS Tokyo Chapter

LOC for WPMC2020, Okayama, JAPAN

Dr. Fumihide Kojima, NICT, Japan (TPC Co-Chair)
 Professor Satoshi Denno, Okayama University, Japan (Operation Committee Chair/TPC Co-Chair, WPMC2020)
 Dr. Tasuhiro Koyama, NICT, Japan (General Secretary)
 Ms. Miho Kamimura, YRP, Japan (Secretariat)
 Mr. Tetsu Itano, MediAtelier (Secretariat)

Minutes of meeting	
Subjects	Subjects

Opening and self-introduction of attendees	Opening remarks. Introductions by attendees.
Election of new SC Member	Nominations. Dr. Toyoshima of NICT as a new member to fill Dr. Hosako's position. *Approved.
Today's agenda, description and approval	The agenda for the meeting. Approved.
Report on WPMC2020 Virtual Edition	Reports on the final financial summary. - Expenses and income. - Sponsorship fees (NICT, YRP, SCAP, etc.).

<p>Report on WPMC2021 Okayama, Japan</p>	<p>Reports on WPMC2021 Okayama, Japan. Number of papers submitted: 120 Number of accepted papers: 74 Acceptance rate: 61.66%. - This is a sufficient acceptance rate to be published in IEEE Explore. - Many students participated, about 42% of the total number of papers submitted.</p> <p>WPMC2021 Awards: The winners are listed in the attached material. Best Paper Award (general paper): 3 International Student Paper Award: 2 - The Best Paper Award and International Student Paper Award were selected from the top of the total review scores. - The Student Paper Award in Japan was selected by IEEE VTS Japan/Tokyo Section through their own peer review. - Presentations and awards will be made at the ceremony on the last day of the symposium.</p> <p>The selection for the awards was based on the overall score, not on country. Only in the case of two people in the same institution was the person with the next highest score.</p>
<p>Presentation on WPMC2022 (Denmark)</p>	<p>Presentation on WPMC2022 - Dates: October 30 - November 2, 2022. - Location: Herning, Denmark. - Venue: University campus and convention center. - Due to the uncertainty of the Covid situation, a hybrid format event is currently under consideration. If the situation improves and returns to normal, the conference will move to a face-to-face-only format. - Expect to have 300 participants. The budget is planned for that number. However, it is challenging to estimate the number of on-site participants, so the budget assumes 200 on-site participants.</p> <p>Comment by members: Next year, on the 25th anniversary of WPMC, we hope to hold a face-to-face symposium in Denmark after the Covid situation improves.</p>
<p>Information for WPMC2023 (US)</p>	<p>Brief information for WPMC2023 - WPMC2023 is scheduled to be held in Orlando, Fl. - Orlando is a suitable place to hold a conference since many businesses are there. * Approved.</p>

WPMC2024 Candidate Hosting Location(s)	Japan in 2021, Europe in 2022, and the U.S. in 2023; Mumbai, India was proposed to host in 2024. This will be considered.
Other	<p>Regarding invited papers:</p> <p>A suggestion was presented to establish a new invited paper category, which has not been offered in the WPMC up to now. There was a discussion on the review process for invited papers.</p> <ul style="list-style-type: none"> - Invited papers must be peer-reviewed if they are to be published in IEEE Xplore. - Invited papers should be peer-reviewed by Board members, not by TPC. - More than three Board members should review the paper according to the IEEE standard. <p>Since many of the invited papers are innovative, it is advisable for the Board members to decide whether to publish them after listening to the presentations as well as the peer review. There are examples of other conferences that treat invited papers in such a way when publishing them.</p> <p>The current WPMC by-law does not specify invited papers, and we should consider revisions.</p> <p>Conclusion: Discussions will continue on establishing an invited paper category at the next WPMC2022.</p>
Next Steering Committee Meeting	The next Steering Committee meeting shall be held on October 31, 2022, in Denmark.
Meeting adjourned	